

PAROCHIAL CHURCH COUNCIL OF
ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st DECEMBER 2020

Registered Charity Number 1140076

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020

Administrative information

St John's Church is situated in Croydon and is part of the Diocese of Southwark within the Church of England. The Incumbent, Rev'd Lu Gale, resides at The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

The church website is 'www.stjohnsshirley.org.uk' and e-mail enquiries should be directed to 'office@stjohnsshirley.org.uk'.

The Parochial Church Council of the ecclesiastical parish of St John the Evangelist, Shirley, is a registered Charity, number 1140076, and the correspondence address is The Vicarage, 49 Shirley Church Road, Croydon, CR0 5EF.

PCC members who have served from 1st January 2020 to 31st December 2020 are:

<i>Incumbent</i>	The Rev'd Lucille Gale	Chairman
<i>Churchwardens</i>	Mr Paul Campbell	
	Mrs Gillian Goldsmith	(until 15 th November 2020)
	Mrs Christine Healey	(elected 15 th November 2020)
<i>Deputy Wardens</i>	Mrs Christine Healey	(until 15 th November 2020)
	Mr Tim Holmes	(until 15 th November 2020)
	Mr Michael Wall	
<i>PCC Secretary</i>	Mr Timothy Hastie	(resigned as Secretary 15 th November 2020)
	Mr Steven Taylor	(appointed Secretary 15 th November 2020)
<i>Treasurer</i>	Mr Christopher Nelson	
<i>Reader</i>	Mrs Jacqueline Pontin	
<i>Deanery Synod Representatives</i>	Mrs Gillian Goldsmith	
	Mr John Kingdom	(until 15 th November 2020)
	Mrs Joyce Newberry	(elected 15 th November 2020)
	Mr Timothy Roberson	(until 15 th November 2020)
<i>Elected members</i>	Mr Paul Duke	
	Mr Gerald Hobbs	
	Mrs Karen Holmes	(until 15 th November 2020)
	Mr Timothy Hastie	(elected 15 th November 2020)
	Mr Bernard Maguire	(until 15 th November 2020)
	Mrs Janet Martin	
	Miss Teresa McCarthy	
	Mrs Joyce Newberry	(until 15 th November 2020)
	Mr Barry Payne	
	Mr Clive Still	
	Miss Alice Taylor	
	Mrs Wendy Wall	(until 15 th November 2020)
	Miss Katherine Welch	(until 15 th November 2020)

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2017. Urgent business of the PCC between PCC meetings is conducted through the Standing Committee which comprises the Incumbent, Churchwardens, Secretary and Treasurer. All those attending Church are encouraged to register on the Electoral Roll and stand for election to the Council.

Objectives and activities

The PCC has the responsibility of co-operating with the Incumbent in promoting in the Parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. There is a close contact with Shirley Methodist Church and some services and social events are shared with them. Co-operation exists with other parishes in the Deanery and through Churches Together in Shirley.

Achievements and performance

Church Attendance

There are 159 on the Electoral Roll with 57 persons living in the Parish, a marginal reduction on 2019. The impact of the Covid-19 worldwide pandemic resulted in the closure of the church building for much of the year and our thanks go to all those who enabled services to be live streamed through the internet with over 20,000 viewings of services through You Tube and Facebook.

Changes in parish boundaries remain under discussion and this may impact on attendance and on the Mission Action Plan in the future.

Safeguarding

The safety of our young people and vulnerable adults remains a priority and 'A Safe Church', the Diocesan Safeguarding Policy, continues to be adopted in full and re-emphasised each year at PCC.

Review of the year

The full PCC met formally six times during the year with an average attendance of 73%, most meetings held via Zoom due to the pandemic. Sub-committees formed to consider in detail the various aspects of our mission and ministry met between Council meetings and their deliberations were reported to, and discussed by, the full Council where necessary.

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

The structure and condition of the church buildings remains good, though not without much effort by Paul Campbell and the Premises sub-committee of PCC and significant expenditure over the past few years. This was confirmed by the quinquennial inspection completed during the year and a rolling programme is in place to attend to the observations contained therein.

The PCC are mindful that the organ is due for its 25 year overhaul with repairs scheduled for February 2021. Vandalism has led to significant damage to windows with protective grills approved by the PCC and to be installed in 2021 now that the Faculty process is complete.

The churchyard remains open and, whilst there is little space left for full burials, we should be able to accept cremated remains for many years to come. We remain concerned about the instability of some of the older grave stones and it has proved impossible to trace 'grave owners', given the passage of time. Those which are clearly unstable are dealt with following periodic inspection.

In 2016, PCC decided to refurbish Church Cottage which for many years was the home of our then verger and secretary, Bernard Day. The refurbishment was completed in July 2017 at a cost of approximately £129,000 and the cottage is now let on a short term residential basis to assist in financing our mission and worship. The refurbishment will preserve an asset for the benefit of future generations and which has the potential to be let on a non commercial basis (for example to a Youth Minister) should the opportunity arise. In the short term the rental income has disappointed with current tenants disinclined to pay and legal remedies under consideration.

Sunday and mid-week services continued throughout the year with a "live" congregation when restrictions so permitted. Our Parish is indebted to Michael Wall who made his digital expertise so freely available to all who asked. Before the year end, under Mick's guidance, the Church had been well equipped with up-to-date audio and camera equipment to enhance video production. There were baptisms, funerals and a single wedding. St. Johns choir continued to perform under "lockdown" conditions largely organised by Janet Martin.

We have continued to support various charitable causes notwithstanding the challenges of the pandemic. Locally, we have continued to support Shirley Neighbourhood Care and the foodbank at Shrublands with the Vicar delivering donated supplies on a weekly basis. Further afield, we continue to support a number of charities including Christian Aid and toilet twinning in Africa.

THE CHURCH OF ST JOHN THE EVANGELIST, SHIRLEY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31st DECEMBER 2020
(continued)

Financial Review

During the year, our 'Parish Pledge' to the Diocese amounted to £50,000 and was paid in full. There are fees for funerals and other funereal events held during the year which have still to be accounted for to the Church and Diocese, details of which were not available at the date of preparation of the accounts.

Total Incoming Resources on Restricted and Unrestricted Funds were £123,963.97 and are detailed in Note 2 on Page 11 of the accounts. Total expenditure and accruals amounted to £125,576.72, details of which are set out in Note 3 on Page 12 of the accounts.

The result for the year was a deficit of £1,612.75 on the General Fund (2019: deficit £93,858.36) and a surplus of £1,150.88 on funds outside the General Fund resulting in a net deficit of £461.87 overall.

Thanks are due to the considerable efforts of those who serve the church at St John's and provide so much on a voluntary basis.


Reserves Policy

It is the policy of the PCC to maintain Unrestricted Funds balances (excluding the designated Premises Account) equating to three months unrestricted expenditure to cover emergency situations that may arise from time to time.

It is PCC policy to invest our funds with the CBF Church of England Deposit Fund.

Approved by the Parochial Church Council on

2021 and signed on its behalf by



Rev'd Lucille Gale
Chairman

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

INDEPENDENT EXAMINER'S REPORT - YEAR ENDED 31st DECEMBER 2020

Report of the independent examiner to the members of the Parochial Church Council of St John the Evangelist, Shirley.

This report on the accounts of the PCC for the year ended 31st December 2020, which are set out on pages 7 to 14, is in respect of an examination carried out in accordance with the Charities Act 2011.

Respective responsibilities of trustees and examiner

As the members of the Parochial Church Council you are responsible for the preparation of the accounts: you consider that the audit requirement of section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to examine the accounts under section 145 of the 2011 Act and to follow the procedures laid down in the general directions given by the Charity Commission (under section 145 (5) b of the 2011 Act) and to state whether any particular matters have come to my attention.

Basis of independent examiner's report

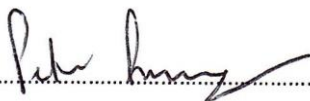
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. That examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

I have completed my examination. I confirm no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with Section 130 of the Charities Act or
- the accounts did not accord with the accounting records or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and reports) regulations 2008 other than any requirement that the accounts give a 'True and Fair' view which is not a matter considered as part of an independent examination, as well as those contained in the Church Accounting Regulations

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

Peter Runacres FCA. Independent Examiner

8 Waldegrave Road
Bickley
Kent
BR1 2JP

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31st DECEMBER 2020


	Notes	Unrestricted Funds	Restricted Funds	TOTALS 2020	TOTALS 2019
		£	£	£	£
Incoming Resources					
Voluntary income	2a	103,242.39	0.00	103,242.39	114,716.91
Activities for generating funds	2b	3,289.59	0.00	3,289.59	17,236.34
Income from investments	2c	634.25	0.00	634.25	446.75
Church activities	2d	16,797.74	0.00	16,797.74	23,252.20
Total incoming resources		123,963.97	0.00	123,963.97	155,652.20
Resources expended					
Costs of generating voluntary income	3a	0.00	0.00	0.00	0.00
Distribution of charitable giving	3b	1,023.70	0.00	1,023.70	4,152.64
Church activities	3c	121,128.02	2,765.00	123,893.02	244,757.92
Governance costs	3d	660.00	0.00	660.00	600.00
Total resources expended		122,811.72	2,765.00	125,576.72	249,510.56
Net incoming/(outgoing) resources		1,152.25	(2,765.00)	(1,612.75)	(93,858.36)
Other recognised gains/losses		11.77	1,139.11	1,150.88	4,076.45
Net movement in funds		1,164.02	(1,625.89)	(461.87)	(89,781.91)
Total funds carried forward at 1 January 2020	9	50,980.16	20,542.96	71,523.12	161,305.03
Total funds carried forward at 31 December 2020		52,144.18	18,917.07	71,061.25	71,523.12

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

BALANCE SHEET AT 31st DECEMBER 2020

	Notes	2020 £	2019 £
Fixed assets			
Tangible fixed assets	5	0.00	0.00
Total fixed assets		0.00	0.00
Current assets			
Investments held by Diocese	7	15,816.78	14,807.67
Debtors		8,217.31	7,132.38
Short term deposits		4,283.42	4,271.65
Cash at bank and in hand		58,617.74	92,494.86
		86,935.25	118,706.56
Creditors / accruals	8		
Amounts falling due within one year		(15,874.00)	(47,183.44)
Net current assets		71,061.25	71,523.12
Total assets less current liabilities		71,061.25	71,523.12
Creditors			
Amounts falling due after one year		0.00	0.00
Net assets		71,061.25	71,523.12
Funds			
Restricted funds	9	18,917.07	20,542.96
Unrestricted funds	9	52,144.18	50,980.16
Total funds		71,061.25	71,523.12

Approved by the Parochial Church Council on 2021
and signed on its behalf by



Rev'd Lucille Gale
Chairman

The accompanying notes form a part of these financial statements

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020

1. Accounting policies

a Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2016 together with applicable standards and Charities SORP (FRS102) with Update Bulletin 1.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value and the revaluation of fixed assets. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

b Funds accounting

Funds held by the PCC are:

Unrestricted funds – general funds which can be used for PCC ordinary purposes.

Designated funds – monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

Restricted funds – a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

c Incoming resources

All incoming resources are accounted for gross.

Voluntary Income

Collections are recognised when received.

Planned giving receivable is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised in the period the claim covers.

Grants and legacies are recognised when the PCC is legally entitled to the amount due.

Income from investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

All other income

All other income is recognised when it is receivable.

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

d Resources used

Resources expended are accounted for on an accruals basis and are accounted for gross.

Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

Church activities

The diocesan parish contribution is accounted for when paid

e Fixed Assets

Tangible fixed assets

Consecrated and beneficed property of any kind is excluded from the accounts by Section 10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected.

All expenditure on consecrated or beneficed buildings is written off in the year it is incurred.

The Church Cottage has been a freehold asset of the PCC for many years but has not been reflected in the accounts given the historic date of acquisition. It is insured for its estimated re-building cost of £200,000.

Depreciation

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Fixtures and fittings	25% straight line
Computer equipment	30% straight line

No depreciation is provided on freehold property as it is the PCC's policy to maintain these assets in a continual state of sound repair. The useful economic life of these assets is so long and residual values so high that any depreciation would not be material. These assets will be subject to annual impairment reviews.

Provision will be made if there has been any permanent diminution in value.

f Current Assets

Short-term deposits include cash held on deposit either with the CBF Church of England Funds, or at the bank.

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

2 Incoming resources

	Unrestricted Funds	Other Funds	TOTAL FUNDS 2020	TOTAL FUNDS 2019
	£	£	£	£
a Voluntary income				
Regular giving	52,215.04		52,215.04	59,163.86
Collections - General	1,085.90		1,085.90	4,764.18
Collections – Special, Weddings, Alms	148.69		148.69	193.41
Income tax recoverable	24,015.93		24,015.93	19,312.47
Grants	5,578.66		5,578.66	14,109.10
Legacies & Sundry Donations	20,198.17		20,198.17	17,173.89
	<u>103,242.39</u>	0.00	103,242.39	114,716.91
b Activities for generating funds				
Fund-raising events including Lent lunches	3,289.59		3,289.59	17,236.34
	<u>3,289.59</u>	0.00	3,289.59	17,236.34
c Investment income				
Dividends and interest	634.25		634.25	446.75
	<u>634.25</u>	0.00	634.25	446.75
d Income from Church activities				
Church Cottage income	11,377.60		11,377.60	9,581.00
Tamberlin Room income	995.00		995.00	2,273.00
Fees from weddings and funerals	3,868.50		3,868.50	10,559.00
Other income	556.64		556.64	839.20
	<u>16,797.74</u>	0.00	16,797.74	23,252.20
Total incoming resources	<u>123,963.97</u>	0.00	123,963.97	155,652.20

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

3 Resources expended

	Unrestricted Funds	Other Funds	TOTAL FUNDS 2020	TOTAL FUNDS 2019
	£	£	£	£
a Costs of generating voluntary income				
Special appeal costs	0.00		0.00	0.00
Stewardship costs	0.00		0.00	0.00
	<u>0.00</u>	<u>0.00</u>	0.00	<u>0.00</u>
b Distribution of charitable giving				
Missionary and charitable giving	890.70		890.70	3,991.32
Grants to Parochial Organisations	133.00		133.00	161.32
	<u>1,023.70</u>	<u>0.00</u>	1,023.70	<u>4,152.64</u>
c Church activities				
Ministry costs:				
Vicarage and Vicar's expenses	835.43		835.43	844.09
Reader's licence fee	0.00		0.00	30.00
Cost of Church services	3,364.46		3,364.46	1,258.46
Cost of Church music	12,727.50		12,727.50	6,986.22
Insurance	6,386.85		6,386.85	6,257.57
Utilities	6,406.35		6,406.35	2,654.28
Inspections and certificates	1,670.00		1,670.00	584.43
Repair and maintenance of Church	9,079.55		9,079.55	116,806.73
Floral decorations in the Church	0.00		0.00	70.10
General admin expenses (inc Parish Office)	14,093.46		14,093.46	6,013.61
Tamberlin Room expenditure	0.00		0.00	130.10
Churchyard expenditure	12,289.63	2,765.00	15,054.63	15,812.00
Church Cottage expenditure	3,692.44		3,692.44	1,249.29
Diocesan Parish Pledge	50,000.00		50,000.00	80,000.00
Alpha Course expenditure	0.00		0.00	309.53
Diocesan training contribution	0.00		0.00	5,000.00
Bank charges	582.35		582.35	751.51
	<u>115,128.02</u>	<u>2,765.00</u>	123,893.02	<u>244,757.92</u>
d Governance costs				
Independent examination fee	660.00		660.00	600.00
	<u>660.00</u>	<u>0.00</u>	660.00	<u>600.00</u>
Total resources expended	<u>122,811.72</u>	<u>2,765.00</u>	125,576.72	<u>249,510.56</u>

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

4 Staff costs

	2020 £	2019 £
Wages and salaries	0	2,730

During the year there was 1 part-time employee (2019-2)

5 Tangible fixed assets

	Freehold land and buildings	Church equipment	TOTAL 2020	TOTAL 2019
	£	£	£	£
Cost or valuation				
At 1 January 2020				
Additions				
Disposals				
Revaluation				
At 31 December 2020	0.00	0.00	0.00	0.00
Depreciation				
At 1 January 2020				
Provided in the year				
Disposals				
At 31 December 2020	0.00	0.00	0.00	0.00
Net book amounts				
At 31 December 2020	0.00	0.00	0.00	0.00

Analysis of Net assets by fund

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	TOTAL FUNDS 2019 £
6 Fixed assets for church use:				
Current assets	68,018.18	18,917.07	86,935.25	118,706.56
Current liabilities	(15,874.00)	0.00	(15,874.00)	(47,183.44)
Non current Liabilities	0.00	0.00	0.00	0.00
	52,144.18	18,917.07	71,061.25	71,523.12

PAROCHIAL CHURCH COUNCIL OF ST JOHN THE EVANGELIST, SHIRLEY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2020 (continued)

7 Debtors	2020	2019
	£	£
Sundry debtors	0	0
Government grant scheme re VAT	0	7,132.38
Gift aid recoverable	8,217.31	0
	8,217.31	7,132.38

8 Creditors: amounts falling due with one year	2020	2019
	£	£
Musical Director's settlement	6000.00	0.00
HMRC – overpayment of gift aid	0.00	12,680.85
Diocesan Training Contribution	0.00	5,000.00
Gardening Contractors	1,260.00	0.00
Accruals – Independent Examiner	660.00	600.00
Accruals - Utilities	4,000.00	0.00
Diocesan Assigned fees	1,954.00	3,064.00
Vergers fees	0.00	650.00
Building costs	0.00	25,188.59
Church Cottage legal fees estimate	2,000.00	0.00
	15,874.00	47,183.44

8 Creditors: amounts falling due after one year	2020	2019
	£	£
None	0.00	0.00
	0.00	0.00

9 Statement of funds	Bal b/fwd 1 st Jan 2020	Income	Expenditure	Transfers, other gains and losses	Bal c/fwd 31 Dec 2020
	£	£	£	£	£
Unrestricted funds					
General fund	48,208.51	123,963.97	(122,811.72)		49,360.76
Other Funds:					
Missions	2,731.35	11.60			2,742.95
Premises Fund	40.30	0.17			40.47
	50,980.16	123,975.74	(122,811.72)	0.00	52,144.18
Restricted funds					
Butterworth Trust	1,000.00				1,000.00
Mrs Wurr (Churchyard)	2,765.00		(2,765.00)		0.00
Watts Trust	500.00				500.00
Choir funds	1,470.29	130.00			1,600.29
Trust funds held by Diocese	14,807.67			1,009.11	15,816.78
	20,542.96	130.00	(2,765.00)	1,009.11	18,917.07
Total funds	71,523.12	124,195.74	(125,576.72)	1,009.11	71,061.25